

DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH
BOARD OF MEDICINE
825 North Capital Street, N.E.
WASHINGTON, D.C. 20016
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**POSTGRADUATE PHYSICIAN TRAINING ENROLLMENT
PROGRAM**

D.C. Law 6-99; D.C. Official Code, Health Occupations §3-1201.03(c)(1)-(4) allows a medical school graduate in an accredited postgraduate clinical training program to practice medicine without a license under supervision while performing assigned duties at any office of a licensed physician, hospital, clinic or similar facility. This medical school graduate is otherwise referred to as a Postgraduate Physician Trainee (PPT).

The Graduate Medical Education (GME) Administrator or his or her designee at the institution providing the accredited postgraduate clinical training program, shall enroll a PPT with the Board of Medicine (the Board). The enrollment instructions are as follows:

INSTRUCTIONS

1. Have each PPT complete Part A of the appropriate application form.
2. Both application forms include the "Current Enrollment Period." This period refers to either (a) the full contract year or (b) the duration of an official rotation for which a PPT will be enrolled in order to practice medicine under 17DCMR 4611.5.
3. A PPT who is enrolled with a District hospital for the current contract year and who will be on rotation in another District institution within the same contractual year does not have to be enrolled by the subsequent institution. However, it is the responsibility of each GME Office at a hospital to verify that the PPT has been previously enrolled with the Board.
4. A hospital's GME Administrator must also enroll a PPT who has a training program contract with an out-of-state institution and who will be on rotation in a District facility. The District facility must have a written training program agreement with the out-of-state institution indicating that the rotation is part of the postgraduate training program. In addition, the training program in the out-of-state institution should be accredited by the Accreditation Council for Graduate Medical Education.

PLEASE READ THE REVERSE SIDE OF THIS PAGE.

5. The hospital's GME Administrator or designee must complete Part B of the application forms.
6. Submit the completed application form and the corresponding **fee of \$50.00**** in a check or money order, made payable to the D.C. Treasurer for each PPT. The check must bear the name of the PPT and the designation "PPT."
7.
 - a. The Board must receive all completed application forms and fees for initial enrollment of PPTs prior to the commencement date of the training program as indicated on the contract between the institution and the PPTs.
 - b. The Board must receive a complete roster of PPT and their enrollment fees to re-enroll PPTs prior to the commencement date of their contracts with the institution.

Failure to comply with the requirements for enrollment will result in a violation of 17 DCMR 4611.5 and may result in adverse action by the Board.

If additional blank copies of the attached forms are needed, either contact the Board or make your own copies. Should you decide to make your own copies, be sure that you use the appropriate colors -blue for initial enrollment and green for re-enrollment.